

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2002 - JUNE 30, 2003**

COUNTY OF SAN DIEGO
JUL 15 2003

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1. DEPARTMENT/COURT INFORMATION:

Department/Court: San Diego County Sheriff's Department

Division/Unit: _____

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	601	Hours	137718	x	\$16.54	=	2,277,855.72
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Types of work performed by GENERAL VOLUNTEERS in this category:

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	_____	Hours	_____	x	\$ 16.54	=	_____
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

<u>Position</u>	<u>Hours</u>	x	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____	x	_____	=	\$ _____

No. Vol	_____	Total Hours	_____	Total Value	\$ _____
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a: <u>601</u>	<u>137718</u>	<u>\$ 2,277,856</u>
2b: _____	_____	\$ _____
2c: _____	_____	\$ _____
TOTALS: <u>601</u> <u>137718</u> \$ 2,277,856		

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>	<u>Item Donated</u>	<u>Value</u>
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
TOTAL VALUE \$ _____			

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 200 x Rate \$ 34.83 = \$ 6,966.00

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 1352 x Rate \$ 34.83 = \$ 47,090.16

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
<u>Uniforms/Equipment</u>	\$68,000.00
<u>Training</u>	\$15,000.00
<u>Supplies</u>	\$ 7,500.00

TOTAL OF OTHER PROGRAM COSTS

=

\$ 90,500.00

d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

\$ 144,556.16

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 2,277,855.72

b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ _____

ADD a + b \$ _____

c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) (\$ 144,556.16)

TOTAL PROGRAM BENEFIT

\$ 2,133,299.56

6. **RECRUITING:**

Please describe your recruiting programs:

Setting up displays about the Senior Volunteer Program and Reserves at community events. Active participation at the Law Enforcement Expo. Website. Using the news media including newspaper articles about the Volunteer Program and events.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Volunteers search for missing children and adults. Honor Guard at Law Enforcement Night at the Padres. Fingerprinting and photographing of children throughout the County at special events ie; SeaWorld, Encinitas Days, and other community functions. Reserves work Patrol and perform functions to assist Patrol Deputies.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2003-04:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Continue to recruit active Volunteers and Reserves. Appreciation Picnic recognizes Volunteers/Reserves as well as their accomplishments. Continue to evaluate the training given to the Volunteers and make improvements as needed.

9. **GENERAL INFORMATION:**

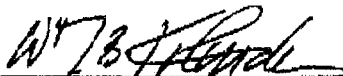
Name of Person Completing Report:

Phone Number: 858-974-2324 Mail Stop 0-41
E-Mail Julie.Sutton@sheriff.org

Volunteer Coordinator:

Phone Number: 858-974-2324 Mail Stop 0-41 E-Mail julie.Sutton@sdsheriff.org

10. **DEPARTMENT CERTIFICATION:**



DEPARTMENT HEAD SIGNATURE

7-14-03

DATE

Please return this report by Friday, July 18, 2003, to the Clerk of the Board Department: MS A-45; 1600 Pacific Highway # 402, San Diego, CA 92101; FAX (619) 685-2259.

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